

Name of Head of Household: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Unit ID# \_\_\_\_\_

**COMMUNITY SERVICE NOTICE OF NONCOMPLIANCE**

According to PHA records, **the PHA has determined that one or more residents** in your household **are** required to perform community service **and have not done so**. Below is a listing of the following information:

- Resident(s) required to complete 8 hours of volunteer community service per month
- The number of months that service was required.
- The total number of hours of volunteer hours required as of this date: \_\_\_\_\_.

Name	Number of Months	Number of Hours

Failure to complete the community service requirement is a violation of the Dwelling Lease, PHA Policies and federal regulations. Following are the lease sections that have been violated:

**7. OBLIGATIONS OF TENANTS, MEMBERS OF HOUSEHOLD AND GUESTS**

The Tenant agrees to obey the following rules. The Tenant is also responsible for causing members of the household and guests to obey the following rules.

**A. The Tenant shall:**

13. Comply with the community service or self-sufficiency requirements in accordance with Federal law, regulations and Management’s Admission and Occupancy Policies. Each adult member of the Tenant’s household must comply with these requirements.

**9. TERMINATION OF THE LEASE**

**A.** Management will not terminate or refuse to renew the Lease and will not evict Tenant from the dwelling unit except for serious or repeated violation of material terms of the Lease or other good cause. Serious violation of the Lease includes but is not limited to:

7. Failure of a member of the family household to comply with the community service requirements of Federal housing law and regulations.

You have the opportunity to enter into an agreement with the PHA to make up for the missed hours of the past 12-month period in the next 12-month period while you also complete the community service requirements for the next 12-month period. Failure to enter into an agreement will be a basis for nonrenewal or termination of the lease. A copy of the agreement is attached.

You have a right to request a grievance hearing to contest the determination of your noncompliance with community service requirements. A copy of the PHA’s Grievance Procedure is attached. Such grievance must be presented to the Management Office within ten (10) working days of the date of this notice.